

**Minutes of Society of Otolaryngology Head and Neck Surgery, Singapore (SOHNSS)
18th Annual General Meeting 2024**

Date: Tuesday, 23 April 2024

Venue: Novotel on Stevens

Attendance

1	Aw Chon Yin, Full Member	21	Tay Ze Yun, Full Member
2	Charn Tze Choong, Full Member	22	Suzanne Teo, Full Member
3	Kevin Choy, Associate Member	23	Alex Tham, Full Member
4	Andy Chua, Full Member	24	Samuel Yeak, Full Member
5	Lilleen Huang, Full Member	25	Edward Zhang, Full Member
6	AB John, Full Member	26	Gerard Chee, Full Member
7	Jeevendra Kanagalingam, Full Member	27	Stephen Lee, Full Member
8	Lynn Koh, Full Member	28	
9	Lim Chong Teck, Full Member	29	
10	Lim Ing Ruen, Full Member	30	
11	Lim Keng Hua, Full Member	31	
12	Andrew Loy, Full Member	32	
13	Euan Murugasu, Full Member	33	
14	Ng Chew Lip, Full Member	34	
15	Raymond Ngo, Full Member	35	
16	Kenneth Oo, Full Member	36	
17	Soma Subramaniam, Full Member	37	
18	Joshua Tay, Full Member	38	
19	Tay Kaijun, Full Member	39	
20	Valerie Tay, Full Member	40	

No. Agenda

The meeting was called to order at 1910hrs.

1 CONFIRMATION OF MINUTES OF THE 17TH SOHNSS AGM

Minutes of the last AGM was passed with no amendments. Proposed by Dr Edward Zhang and seconded by Dr Alex Tham.

2 SOHNSS ANNUAL ACTIVITIES REPORT 2023

Dr Soma presented the activities report from January to December 2023, which includes

- Webinar on “Recent Advances In Screening and Detection of Nasopharyngeal Carcinoma” By A/Prof Lim Chwee Ming on 12 January, Virtual
- 17th SOHNSS Annual General Meeting & CME Dinner Symposium, “ABI for Profound Hearing Loss - The KKH Experience” By A/Profs Henry Tan & David Low on 20 April 2023, Hai Tien Lo, Pan Pacific Hotel
- 5th SOHNSS & Chapter of ORL Annual Scientific Meeting (Theme Sleep) on 27 May 2023, Raffles Convention Centre
- Annual Sports Day on 23 September, Turf City
- SOHNSS & Chapter of ORL CME Dinner Symposium, “Tips and Pearls of Endoscopic Ear Surgery” By Prof Ken Kazahaya & PRL Session by Dr Goh Xue Ying on 10 October 2023, Hotel Fort Canning.

SOHNSS had also supported 9 CME applications in 2023.

SOHNSS is currently nation member of the followings societies:

- ASEAN Otorhinolaryngological Head & Neck Federation
- International Federation of ORL Societies
- International Federation of Head and Neck Oncologic Societies

As of 31 December 2023, there are 65 full members, 46 associate members and 2 life members.

This activity report was unanimously approved by the house. Proposed by Dr Tay Ze Yun and seconded by Dr Joshua Tay.

3 SOHNSS ANNUAL FINANCIAL REPORT 2023

- 3.1 The audited financial report for year 2023 was presented by Hon. Treasurer, Dr Lynn, with a surplus of S\$2,859.41.
- 3.2 Dr Lynn also reported the financial statement for ASEAN ORL Federation on behalf of Dr Song Tar, as the account is kept under the auspice of SOHNSS.
- 3.3 The financial reports were approved with no questions. Proposed by Dr Charn Tze Choong and seconded by Dr Lilleen Huang.

4 ANNUAL SCIENTIFIC MEETING 2023

- 4.1 Dr Soma reported that the 5th Annual Scientific Meeting was held on 27 May 2023 at the Raffles City Convention Centre. The theme was “Sleep: Not Always A Bed of Roses”.

A total of 55 members attended the meeting and the finalised surplus of the event is \$9,835.24.

- 4.2 Meanwhile, he also informed that the 6th ASM will take place on 25 May 2024, at the Hotel Fort Canning. Theme for this year’s meeting is “Towards Tomorrow: A Minimally Invasive Future for Paediatric ENT”.

5 ELECTION OF INTERNAL AUDITORS

In accordance with Constitution Article 10.1, an internal auditor should not hold office for more than a term. Current internal auditors, Dr Chan Kwai Oon & Dr Edward Zhang will step down.

Newly appointed internal auditors for 2024 – 2025 are Dr Euan Murugasu and Dr Tay Zeyun.

Dr Soma proposed a vote of thanks to Drs Kwai Oon & Edward for auditing the society account.

8 INTRODUCTION OF NEW MEMBERS

Dr Soma took the opportunity to welcome new members, who have joined the society after their exit exam.

They are Dr Kevin Choy (TTSH), Dr Suzanne Teo (TTSH) and Dr Tay Kaijun (SGH). The new members did a brief self-introduction at the meeting.

9 SOHNSS ACADEMIC EXCELLENCE AWARD

The SOHNSS Academic Excellence Award was presented to Dr. Tay Kaijun for being the Best Performing Exit Candidate in 2023. Dr. Soma presented him with a certificate of award, and he will receive a cash prize of S\$1,000.

10 ANY OTHER BUSINESS

There being no other business, the meeting adjourned at 2000hrs.

Minutes prepared : Ms Shirley Tay (Secretariat)
Minutes vetted : Dr Ng Chew Lip (Hon. Secretary)
Minutes approved : Dr Soma Subramaniam (President)